

**BY-LAWS  
PETERS TOWNSHIP YOUTH CHEERLEADING ASSOCIATION**

**ARTICLE IX  
COACHES**

**HEAD CHEER COACH RESPONSIBILITIES:**

1. Must apply for the position each year, and will be selected each year by the Executive Board.
2. Responsible for coaching the squad that is assigned to you.
3. Must adhere to the requirements as set forth by Peters Township Parks & Recreation Department. Including but not limited to: Criminal Background Clearances. ALL CLEARANCES TO DOCUMENTATION COORDINATOR NO LATER THAN JUNE 1<sup>ST</sup> OR YOU WILL NOT BE PERMITTED TO COACH.
4. Must always conduct themselves in a professional and courteous manner at all times when in the presence of their squad. No alcohol or smoking permitted. No inappropriate language.
5. In order to protect the privacy of all parents and children involved in PTYCA, coaches MUST refrain from posting information and/or pictures on the internet, including but not limited to social networking websites (i.e. Facebook) without the written permission of its members.
6. Conduct a parent meeting at the beginning of the season. Establish practice times, review squad rules and establish a volunteer list. Pass volunteers on to the Executive Board.
7. Distribute Football Game Schedule to parents as soon as received by the Board.
8. MUST BE AT GAMES AT LEAST 45 MINUTES EARLY to allow time to practice and stretch.
9. MUST ATTEND all PRACTICES and GAMES. Additionally, MUST attend BOTH Choreography and Summer camps. If unable to attend, must assign an Assistant Coach to be present and responsible.
10. Coach must be present at ENTIRE football game, or designate an assistant to be in charge of squad.
11. Keep attendance records at all scheduled practices and games.
12. Work together with respect toward other coaches.
13. Call cheers and direct your squads during practices and games.
14. Handle parent and squad concerns in a professional and courteous manner. If unable to resolve, please immediately contact PTYCA President or executive board member for guidance within the rules as set forth by Peters Township Parks & Rec Department.
15. DO NOT LEAVE GAMES or PRACTICES until all cheerleaders have been picked up by a parent or guardian. Coaches must be the last to leave a squad event.
16. Take responsibility with assistant coaches to be in charge of the PA system and its safety and transfer.
17. Always have first aid kit, health records and music to all games and practices. Also responsible for handling and making the team banners for all games (or assigning someone to complete this task).

18. Issue warnings to squad members who fail to follow squad rules.
19. Notifying parents and squad members of all game locations and practice schedules, locations and changes in a timely manner.
20. Supervise ALL stunting during games and practices.
21. Able to take on all the coaching responsibilities if any other coach is unable to attend.
22. Adhere to Coaches' Dress Code:
  - Wear a Coaches' Shirt (Available thru Sprit Wear sale) or any other PT shirt to all football games.
    - No halter tops or mid-drifts.
  - Wear rubber soled shoes to all football games.
  - Wear appropriate shorts/skorts/pants to all football games. No cut-off shorts

**ASSISTANT COACHES' RESPONSIBILITIES:**

1. Must apply for the position each year, and will be selected each year by the Executive Board.
2. Responsible for assistant coaching the squad that is assigned to you.
3. Must adhere to the requirements as set forth by Peters Township Parks & Recreation Department. Including but not limited to: Criminal Background Clearances. ALL CLEARANCES TO PTYCA DOCUMENTATION COORDINATOR NO LATER THAN JUNE 1<sup>ST</sup> OR YOU WILL NOT BE PERMITTED TO COACH.
4. Must always conduct themselves in a professional and courteous manner at all times when in the presence of their squad. No alcohol or smoking permitted. No inappropriate language.
5. In order to protect the privacy of all parents and children involved in PTYCA, coaches MUST refrain from posting information and/or pictures on the internet, including but not limited to social networking websites (i.e. Facebook) without the written permission of its members.
6. MUST BE AT GAMES AT LEAST 45 MINUTES EARLY to allow time to practice and stretch.
7. Announcing the squad and controlling music for all games. Have Cheer Music with you at all games.
8. Take responsibility with head coach to be in charge of the PA system, and its safety and transfer.
9. Helping with taking squad members for bathroom break before and during the games. Cheerleaders are never to go away from the squad alone.
10. Assist coach in notifying parents and squad members of all game locations and practice schedules, locations and changes in a timely manner.
11. Work together with respect toward other coaches.
12. MUST ATTEND all PRACTICES and GAMES. Additionally, MUST attend BOTH Choreography and Summer camps. If unable to attend, must assign an Assistant Coach to be present and responsible.
13. If unable to attend a game or practice, the coach is responsible for finding an appropriate backup.
14. Able to take on all the coaching responsibilities if any other coach is unable to attend.
15. Assist in supervising ALL stunting during games and practices.
16. Adhere to Coaches' Dress Code:

- Wear a Coaches' Shirt (Available thru Sprit Wear sale) or any other PT shirt to all football games.
  - No halter tops or mid-drifts.
- Wear rubber soled shoes to all football games.
- Wear appropriate shorts/skorts/pants to all football games.
  - No cut-off shorts

**REVISED AND APPROVED THIS DAY OF FEBRUARY 2016**