

PTYCA BOARD MEETING
Wednesday, September 11, 2013
MINUTES – meeting #8

The PTYCA board met today in order to discuss and plan upcoming events and business for the 2013 season. Members in attendance were Kim Martin, Jodi Westhoven, Shannon Edeburn, Kim Peters, and Stacey Griffith.

Concession Stand - some squads are using online tool "sign up genius" for scheduling their times. Feedback is good and parents are happy that they are choosing their own times.

- Coaches and Assistants do not have to work the Concession Stand. All other parents are expected to work their shift. A parent asked if the PA reps had to work or if that counted as their volunteering. Board discussed and it was decided that only coaches and assistants are exempt.
- First aid kit has been replaced in concession stand.
- Instructions for cleaning the concession stand and equipment. HD roller and popcorn machine should only need water - no abrasive cleansers or steel wool to clean.
- There are remaining coupon books from our fundraiser that will be placed in the concession stand for sale. Those funds are to be kept separate.
- This weekend squads will be sent a reminder about responsibilities in the concession stand for each squad.
- Profits \$1500 each weekend. Still operating in the "red" due to initial purchases and equipment.

Financial Statement - Kim Peters presented the bank statement to the board. Current balance \$18, 927.33. Outstanding bills to storage shed. Sponsor list was reviewed. No check received from St Clair Hospital, TuTu, Kruppa, Dance by Lori or Al's Cafe. Kim to follow up.

TOY DRIVE - discussed and plan to hold again this year. Month of October. Will email football for donations and support of cause. Additionally talked about offering extra Chinese auction tickets at the banquet for anyone bringing a toy.

PINK OUT - Saturday, October 5th - 4 games at 2p, 4p, 6p, and 8p at Hofbauer field.

- Will set up tent at end of football field (Shannon).
- Supplies left from last year. Will need to buy cups to spell out "pink out" in fence (Shannon).
- Kim M found pink & white pretzel rods at a local candy store. Cost \$1 each. Will sell for \$2 each with profits to YWBCAF.
- Plan to try and sell "fight like a girl" tshirts for \$5 each. Will send out CC email for any additional ideas from organization at large, possible teens looking for service hours to assist (Shannon).
- Pink pompoms to be distributed to coaches prior to October 5th. Researching bags to carry. Pompoms will remain property of PTYCA and in the possession of the coaches each week. Coaches will then return at the time of equipment drop off at the end of the season.

BANQUET - Beginning of planning underway.

- DJ Vanessa has been contacted (Shannon), has not given a price yet.
- Bracelets for the 6th graders - Jodi to contact Pam Auld. Last year cost was \$23 per. Need to verify how many 6th graders there are and get list to Pam.
- Trophies - list received from all coaches confirming spelling and years cheered for all cheerleaders.
- Kim M will invite John Kruppa to banquet to take photos.
- Cheering in the Championships - Kim M to talk to John (trophies) regarding ribbons/medals for girls participating in Super Bowl. Plan to distribute to coaches so that girls will receive at the Super Bowl, not at banquet.
- Gifts for coaches - tabled at this time; unsure of budget Gifts for concession liaisons - \$5-\$10 GC to giant eagle or star bucks.
- Junior Coaches - need a list of how many are being utilized.
- Chinese Auction Baskets - only 3 squads have submitted ideas. Shannon has emailed coaches of remaining squads for their input.

Choreography Camp - mixed reviews with Dance by Lori, Michelle and her staff.

- Squad 3 to submit concerns/issues in writing to Kim M.
- Plan to make coaches safety clinic mandatory for coaches in 2014.
- Plan to continue with choreography camp in August 2014, prior to Elm Grove Camp.
- Plan to investigate alternate options for 2014.

Upcoming Dates:

- Wednesday, October 9th - 9:15am - board meeting at Rec Center
- Wednesday, November 6th - 9:15 - board meeting at Rec Center
- Thursday, November 11th - equipment return
- Friday, November 15th - banquet
- ??November 27?? toy drive distribution??

Prepared by Shannon L Edeburn, PTYCA Secretary